

**SOUTHSIDE LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF MEETING**

**Mecklenburg Community Support Program
823 North Mecklenburg Avenue
South Hill, Virginia 23970
July 10, 2013**

MEMBERS PRESENT: Barbara Kittrell, Vice-Chair

MEMBERS ABSENT: Will Woodall, Gloria Barnes, Mona Rainey and Jacqueline Barnette.

AFFILIATES PRESENT: Another Beginning, Teri Bistarkey/ Community Living, Family First, Family Sharing, Pathways Youth Services, Roll' N 2 Success, LLC., Safe Harbor Group Home, LLC., Dee Holland/ Southside Community Services Board, Starke Behavioral Health Services, The Center for Child and Family Services, LLC; and Turning Point Youth and Family Services.

AFFILIATES ABSENT: Divine Residential Services, LLC., Evolve, LLC., G and H Group Home, Inc., Halifax Regional Health System, Olmeja, Palmer Springs Group Home/ Psychosocial and H & R Support Services, Safe Haven, Inc., United Friends and Life Young Adult Services, LLC.

OTHERS PRESENT: Beverly Garnes, Regional Advocate

CALL TO ORDER: The meeting was called to order by Barbara Kittrell, Vice-Chair, at 6:10p.m. A quorum of the Board was not present. Therefore, Ms. Kittrell noted that "official" business such as approving the last meeting minutes and the presentation of two new Affiliates would not occur. She apologized and stated a special called meeting would occur.

PUBLIC COMMENT: Teri Bistarkey/ Community Living, Inc., shared information relating to the meeting at the General Assembly today of the Virginia Association of Community Based Providers. Teri went on to mention that she felt this was a good organization for the group to join as local CSB's also had a formed group with representation at the state level. Teri has a handout from the meeting and stated she would forward it to those who requested it via email. Teri reported the next meeting would be in September.

Teri Bistarkey/ Community Living, Inc., also made the suggestion to post an announcement in the public section of the newspaper requesting Board members. Teri has agreed to pen the announcement and forward it to Will Woodall for his review.

INTRODUCTIONS: Beverly Garnes, Regional Advocate, introduced herself to those Affiliates who did not know her. Also, since there were two new Affiliate members present, Ms. Kittrell asked everyone go around the room and make introductions to the group assembled.

APPROVAL OF DRAFT MINUTES: The meeting minutes for the April 25, 2013, minutes were not approved as there was not a quorum of the Board.

INTRODUCTION OF NEW COMMITTEE MEMBER: No new introductions.

AFFILIATION REQUEST: None

REGIONAL ADVOCATE'S REPORT: Beverly reported that she almost had 100% Quarterly Reports received by the Affiliate members but was one short. A notice to the Licensing Board will occur for the report not being sent. Beverly is requesting that all members forward their Quarterly Reports to Dee Holland, LHRC, so she can compile them and make copies for all the Board members after submission.

Beverly reported that the "Complaint" process is not being examined in its entirety in "CHRIS." She reminded those present that Regional Advocates have to complete the forms and close. Information with an asterisk (*) is not being completely filled out. She is requesting that everything be filled out completely or she can't close it out. A Human Rights survey should have gone out to everyone regarding the Human Rights Complaint process. Apparently, a lot of people don't understand the complaint process. Complaints are confused with the abuse process. Hopefully in the near future, changes will be made to make the process easier.

As previously noted, this local LHRC is in need of Board members. See also "Public Comment" relating to another way to obtain Board members.

Beverly formally thanked Barbara Kittrell for her six (6) years of service to the Board. She made a presentation to Ms. Kittrell for her years of service.

REQUEST FOR RESTRICTION AND BEHAVIORAL PLANS: None

AFFILIATION REPORTS:

- A. Another Beginning, Inc.:** continues to serve 22 consumers this quarter, with one new employee; no allegations or complaints. They may have an interested person for the Board.
- B. Community Living, Inc.:** 19 consumers per day this quarter, providing day and mental health support. No allegations and no changes.
- C. Divine Residential Services:** absent/ no report
- D. EVOLVE, LLC:** absent/ no report
- E. Family First:** serving one consumer in IIHS. No complaints, no policy changes, no staff changes and no allegations or complaints.
- F. Family Sharing:** absent/ no report

- G. G & H Group Home:** absent/ no report
- H. Halifax Regional Health System:** absent/ no report
- I. Life Young Adult Services, LLC:** 17 in-house/ 6 in IIHS/ mental health supports/ no allegations/ no concerns.
- J. Olmeja:** absent/ no report
- K. Palmer Springs Group Home; Psychological: H &R Support Services:** absent/ no report
- L. Pathways Youth Services, III:** served 5 clients for part of the quarter. One aged out and two were discharged to more restrictive environments. No allegations/ no concerns.
- M. Safe Haven, Inc.:** absent/ no report
- N. Southside Community Services Board:** Serving 2,205 individuals. Three Seven Peer to Peer re: two were not founded/ one under further investigation by the ID Director.
- O. Starke Behavioral Health Services:** license process continues. They have been told they are #32 on the list to be reviewed.
- P. The Center for Child and Family Services, Inc.:** Serving 25 consumers, no complaints/ no allegations/ no concerns.
- Q. Turning Point Youth and Family Services, LLC:** Serving one client/ no allegations/ no complaints.
- R. United Friends:** absent/ no report

OLD BUSINESS: It is requested once again that everyone make sure they are providing new and current contact information on the sign-in sheet. Emails are coming back and information is not being forwarded in a timely manner. Dee will update the email list and let everyone know what is listed as the current contact. If you know someone who was not at the meeting, please advise them of the next meeting.

NEW BUSINESS: Currently the Board needs two individuals to serve on the Board.

Upcoming Meeting Dates: October 15, 2013